



## **Capacity Development Coordinator School to Work Project Resourcing Inclusive Communities Fixed Term Contract- June 2023**

Are you wanting to be a part of positive social change? Then this exciting employment focused multi-jurisdictional project is for you.

Fantastic opportunity to work directly with people with disability and families to improve knowledge, skills and confidence around contemporary employment models that support people with disability into real jobs for real pay. We are looking to harness your unique strengths and passion for creating positive social change that leads to better employment outcomes for young people with disability.

- Driven, passionate and caring culture
- Flexible, supportive and values based workplace
- Lots of opportunity for growth within a complete project cycle

### **Family Advocacy**

Family Advocacy is a statewide, not for profit disability advocacy organisation that works with families to promote and defend the rights and interests of people who have developmental disability. This is achieved by strengthening the advocacy role and influence of families so that they can speak out with or on behalf of their own family member, or for people with developmental disability more broadly.

This Capacity Development Coordinator position will carry out the responsibilities of the position in accordance with the philosophy, policy and practices laid down by the Management Committee and in a way which reflects the cultural diversity of the Australian population.

### **Resourcing Inclusive Communities**

Resourcing Inclusive Communities is an initiative of Family Advocacy and works across NSW. We hold the philosophy that people with disability thrive in the heart of the community, sharing the same everyday experiences as their fellow Australians.

We share our vision of social inclusion with the United Nations Convention on the Rights of Persons with Disabilities (CRPD). One of the eight guiding principles of the CRPD outlines that all people with disability have the right to experience full and effective participation and inclusion in society. Resourcing Inclusive Communities works with many allies in the community to support this vision.

We provide information through our online platforms, through events such as webinars, workshops and conferences, we design tailored training, mentoring and supports for external services, develop extensive resources and have a 1800 number that provides support across NSW. We support positive change through working closely with people with disability, their family members, service providers, mainstream services, businesses and the broader community.

## **The School to Work project**

Our School to Work project is a consortium project that aims to inspire, increase the confidence and motivate students with disability and their families to seek meaningful, paid employment in the community whilst at school and after school. Webinars, workshops, resources and conferences are being delivered over this three-year project with reach spanning across NSW.

This position will form part of a team delivering this project and be part of a broader team within our initiative Resourcing Inclusive Communities.

This role does not involve seeking employment for a young person with disability but focuses on working directly with families to equip them with the knowledge, skills and confidence to support their young person with disability into employment opportunities.

## **The role**

### ***What you will be doing***

- Develop and enhance the capacity of young people with disability and their families
- Assist in building and managing relationships with stakeholders, whilst expanding the reach of the organisation across the state
- Work alongside a consortium of organisations in the delivery of the project
- Develop content, coordinate, present and co-present at events
- Coordinate events from webinars through to conferences.
- Resource development

### ***Essential Criteria (applications must include a separate document addressing selection criteria)***

- Commitment to the full inclusion of people with disability
- Sound knowledge of contemporary and innovative employment practices that support people with disability into meaningful work such as customised employment and micro enterprises.
- Experience in organising, promoting and facilitating events such as webinars, workshops and conferences including developing and presenting workshop content
- Demonstrated capability of working with people with disability and families
- Excellent communication skills, both written and oral
- Demonstrated experience with a range of software applications
- Capacity to travel around NSW and interstate
- Capacity to occasionally work weekends and evenings

### ***Desirable***

- Lived experience of disability
- Exposure to Social Role Valorisation

**Based:** Hornsby            **Commencement:** Immediately

**Employment Conditions:** Full time Fixed Term to June 2023

**Salary:** Social, Community, Home Care and Disability Services (SCHADS) Industry Award 2010, Level 4- 5 (depending on experience) with salary packaging available on request.

## **CLOSING DATE – Monday 29<sup>th</sup> of March 2021**

### **To apply:**

Download the **Position Description**, for a more detailed description of the role.

Email your complete applications to [recruitment@family-advocacy.com](mailto:recruitment@family-advocacy.com) under the subject line: '**Capacity Development Coordinator-School to Work Application**'. Applications must include the following:

- Cover letter
- Document addressing the full Selection Criteria
- Your full resume, including two work related referees

For more information, please email [recruitment@family-advocacy.com](mailto:recruitment@family-advocacy.com) or ring Cecile Sullivan Elder on 02 9869 0866.